

HAAC 2019-20 Annual Report

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Department Mission:

Education Abroad provides UCR students a gateway to high-quality international opportunities, offered through academic coursework, experiential learning, immersion to cultivate intercultural understanding and collaboration. We help students acquire the skills to work in a global marketplace, and promote access to global experiences as an integral part of a UCR education through student support services, including program advising, financial counseling, academic integration, and resource sharing

Purpose:

- 1) 11 proposal were submitted during the 2019-20 academic year. Only 10 proposal were approved by the HAAC. Between fall quarter and the campus closure in March 2020, several outreach events took place to promote a variety of education abroad opportunities. However, due to the campus closure because of COVID-19 we had to pivot to virtual programming. In addition, COVID-19 led to the cancellation and/or suspension of 2020 spring quarter and semester programs, as well as, suspending the spring semester term of 2019-20 year-long programs. A few programs remained operational with students taking courses virtually. COVID-19 also led to the cancellation and/or suspension of 2020 summer, fall, and 2020-21 year-long programs. The cancellation and/or suspension of programs impacted participation numbers for the 2020-21 academic year.

Projected Referendum Fees Income in original Budget Plan: \$98,026.23

Actual Referendum Fees Income: \$108,909.26

Carry Forward Funds from last year: none

Total Available Funds = \$108,909.26

EXPENDITURES

Budget Item	Final Expenditures	Carry-forward
HAAC Stipend	\$10,172.60	\$0
HAAC Meeting Meals	\$293.11	\$306.89
HAAC Faculty Programming Stipend		\$1,000

HAAC Student Assistant		\$5,070
HAF Airfare Deposit Grant		\$15,000
HAF Passport Fee Grant		\$16,000
Education Abroad Information Session Series	\$197.33	\$102.67
Education Abroad Student Panel Luncheons	\$917.72	\$1,482.28
UCEAP Student Panel Dinner	\$571.64	\$28.36
Worldfest Winter Education Abroad Fair	\$1,500.50	\$499.50
Domestic Programs Programming	\$319.89	\$880.11
Inter-Cultural Programming	\$650.84	\$549.16
Athletes Abroad		\$1,000
Pre-Departure Programming		\$2,000
Reentry Programming		\$400
GOAL Programming	\$355.68	\$44.32
2 multifunction printers	\$532.62	\$67.38
Mini Projector and Portable Screen		\$500
3 Outdoor Sail Signs		\$800
EA Table Cloths		\$1,200
EA Brochures & Posters		\$2,200
Ads		\$1,500
AlcoholEDu (The WELL)	\$3,000	\$0
Campus Spring Outreach	\$1,208.80	\$1250
10% Reserve	\$9,013.28	\$9,013.28
Totals	\$28,734.01	\$60,893.95

Carryforward Notes or Other Budget Notes, If applicable:

Carryforward total is \$90,132.78, which includes FY2019-20 unused funds and the 10% Reserve.

Overview of Programs, Services, Staffing, & Support

Budget Item: HAAC Stipend

As required by the bylaws, this is a student fee requires a student-based advisory committee to disperse the funds. The students selected for the committee will have access to confidential student information, and therefore must pass a background check which carries a \$124 charge/student. Highlander Abroad Advisory Committee by-laws state that student committee members will be awarded \$500/quarter of service. In addition, the committee position incurs fees associated with liability, insurance, and benefits.

Budget Item: HAAC Meeting Meals

The Highlander Abroad Advisory Committee meets at least three times per quarter; we determined that the most convenient time for all members to meet is after hours, from 5 to 7 pm. At that time, members may not have had an opportunity to eat, with subsequent consequences for their energy at the meetings. Therefore funds are allocated to provide a meal for the meeting.

Budget Item: HAAC Faculty Programming Stipend

Two faculty advisors contribute their time and expertise to the Highlander Abroad Advisory Committee, assisting members as they determine the best uses for the funds. To compensate them for their efforts and input, they receive \$500 to be used for programming that raises awareness about education abroad. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: HAAC Student Assistant

The hiring of one student staff was implemented to work with the International Affairs Business Office staff to assist with transactions associated with HAAC expenditures. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: HAF Airfare Deposit Grant

Through a travel services provider, provide a travel grant to 50 students/year to pay a \$300 deposit, in order to access a deferred payment plan for airfare. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: HAF Passport Fee Grant

Offer a Passport Fair three times on campus providing a passport grant to 100 students/year to pay \$160 cover the cost of new and renewed passport fee. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: Education Abroad Information Session Series

Discussions on international opportunities in partnership with the ethnic/gender offices and campus departments, known as Snack & Chat sessions. Light snacks are provided during the discussions.

Budget Item: Education Abroad Student Panel Luncheons

Recent participants from various programs will answer student questions and give advice and tips. In addition, we held a general information session with light refreshments provided. The following events were held: Education Abroad Information Session & Student Panel, GPI US Information, and FLEAP Information Session.

Budget Item: UCEAP Student Panel Dinner

Recent participants from various UCEAP programs will answer student questions and give advice and tips. In addition, we hold a general information session and a UCEAP application workshop with dinner provided.

Budget Item: Worldfest Winter Education Abroad Fair

After completing the required signatures on the Passport to Study Abroad, students redeemed their passport for ice cream as an incentive to get students to attend the fair.

Budget Item: Domestic Programs Programming

Discussions on domestic opportunities with cultural related courses. In addition, we held a general information session with light refreshments provided. The following events were held: Domestic Education Abroad Information Session & Domestic Education Abroad Q&A Session.

Budget Item: Inter-Cultural Programming

A variety of events that provides interaction with international students. Light refreshments were provided. The following events were held: International Coffee Hour & Intercultural Speed Pals.

Budget Item: Athletes Abroad

Discussions on international opportunities in partnership with Athletics. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: Pre-Departure Programming

A variety of workshops that provides support to students selected to participate on UCEAP/OAP/FLEAP programs. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: Reentry Programming

Providing transportation to students attending the Lessons from Abroad Returnee Conference. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: GOAL Programming

Appreciation event/gift to the Global Opportunities Abroad Leader volunteers who do outreach and marketing for Education Abroad.

Budget Item: 2 multifunction printers

Printers for Education Abroad office operations to process applications and print marketing materials.

Budget Item: Mini Projector and Portable Screen

Equipment for outdoor EA workshops and event promotion. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: 3 Outdoor Sail Signs

Flags to promote EA events. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: EA Table Cloths

Table cloths to promote EA programs. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: EA Brochures & Posters

Marketing brochures and posters to promote EA programs. Due to COVID-19 this budget item was carryforward to AY2020-21 to be used.

Budget Item: Ads

Highlander Ads to promote EA programs. A full page ad was completed for Worldfest Education Abroad Fair.

Budget Item: AlcoholEdu

AlcoholEdu program offered through the WELL has been pre-departure tool to educate selected education abroad participants about substance use, policy, and resources. AlcoholEdu module also helps gather important data on student's substance use behaviors, which is used to inform health education programming, campaigns, and resources, in addition, provide education abroad students with training to cope with substance. This tool is also used for all incoming UCR students.

Budget Item: Campus Spring Outreach

In order to share information about the fee, the fund, and the activities of the Highlander Abroad Advisory Committee, the committee by-laws require an all-campus meeting. This meeting was held in the spring quarter, be open to the campus, provide details about the HAF, HAAC, and Education Abroad, and allow students to share input on future uses of the HAF. This all-campus 'meeting' took place online with gift card incentives to receive feedback on future spending of the HAF via the HAF Survey.

Budget Item: 10% Reserve

Given our current student population, the Highlander Abroad Fee generates approximately \$90,000 over the academic year. While a significant sum, the funds will stretch only so far and the referendum was passed for a 5 year period only. To ensure that funds last beyond those 5 years, we set aside 10% of any funds left at the end of each academic year. Those funds are to be invested to generate a self-sustaining source that would be used to support education abroad costs in years to come.